

ASBESTOS INCIDENT RESPONSE PROTOCOL

In order to ensure the wellbeing of our community, McGill University has developed a response protocol to address different situations that you might face in your day to day activities.

Whenever construction work is taking place in your workplace, an asbestos verification will be performed prior to the start of work. Should it be determined that asbestos-containing materials are present, strict asbestos controls will be instituted and information sessions will be provided.

Whether construction is taking place or not, we encourage you to report any abnormal situation, for example dust on office/lab furniture which was not present the previous day. You are also invited to report any of the types of incidents listed below. The list is not all-inclusive; if in doubt, report the incident as it is always better to err on the side of safety.

- The discovery or disturbance of suspected asbestos-containing building materials: **A**
- Worker without proper personal protective equipment in the asbestos zone: **B**
- Individual unknowingly enters an asbestos zone: **B**
- Asbestos abatement enclosures removed before air tests and inspections performed: **C**
- A package labeled asbestos is found: **C**
- Visible openings within ceilings and walls not present the previous day: **C**
- The polyethylene plastic used to cover an opening has detached: **C**
- Individuals with protective equipment working or circulating outside the asbestos zone: **C**

RESPONSE PROTOCOL

A: Dust or debris is found in the workplace	B: Dust or debris falls on your person (you believe you have been exposed)	C: Other type of incidents
Keep everyone out of the area	Leave the immediate area and go to a safe location	Report the situation to FCC: <ul style="list-style-type: none"> • Downtown call 4555 • Mac Campus call 7828
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Await responders outside the area	Stay put until responders arrive to help you clean up	Await responders and further instructions
FCC will contact:	1. Security Services 2. The sector Maintenance Supervisor 3. Environmental Health & Safety	
Security Services will:	1. Ensure the well being of occupants 2. Issue an incident report	
The Maintenance Supervisor will:	1. Ensure that Operations related issues are addressed 2. Contact the Project Manager if required	
The Maintenance Supervisor or the Project Manager will:	1. Attend to the clean up or abatement as required 2. Provide Environmental Health & Safety with the appropriate documents regarding status of clean up and nature of contamination if any	
Once the area is deemed safe for occupation the security barriers will be removed and Environmental Health & Safety will issue a safety declaration to the occupants		